



Te Kāhui Piringa Te Kaupapa, ngā kawa me ngā tikanga

Tuatahi: Te Tiriti o Waitangi

1. Te Tiriti o Waitangi provides the basis for shared partnership between tangata whenua and the Crown. Te Tiriti also provides the settings for the work of Te Tāhū Hauora Health Quality and Safety Commission (Te Tāhū Hauora) and this is echoed in our Statement of Intent (SOI) 2023-2027. As part of the commitment and responsibilities of Te Tāhū Hauora towards enacting Te Tiriti o Waitangi, including strengthening Māori Crown relations, Te Tāhū Hauora Governing Board (the Board) has established Te Kāhui Piringa as a partner.
2. Te Kāhui Piringa recognises the need for agility and flexibility given the significant health reforms over the next decade. Te Kāhui Piringa will ensure that as Te Tāhū Hauora moves forward, its advice is informed by Te Tiriti o Waitangi obligations and responsibilities.

Tuarua: Our Values

3. Te Kāhui Piringa operates under a korowai of shared values to support Te Tāhū Hauora. These values include:

Kaitiakitanga / Guardianship – to care for and look after the quality and safety of our health system	We share responsibility to look after and care for (in accordance with tikanga Māori) the mana and the mauri of Te Tāhū Hauora in its role to contribute to a quality and safe health system
Kotahitanga / Unity – maintaining a collective purpose and direction	We support Te Tāhū Hauora to achieve unity through discussion and debate in a way that is mana enhancing and achieves collaboration and harmony
Manaakitanga – the ethic of caring for others through hospitality and hosting	We support Te Tāhū Hauora to express manaakitanga towards each other and to other colleagues while taking care not to trample another's mana
Rangatiratanga – expression of humility, self-determination, leadership, generosity, and altruism	We respect the right of Māori to make collective decisions about their community, health and wellbeing as well as self-determination - often expressed through the attributes of leadership, humility, diplomacy and the sharing of

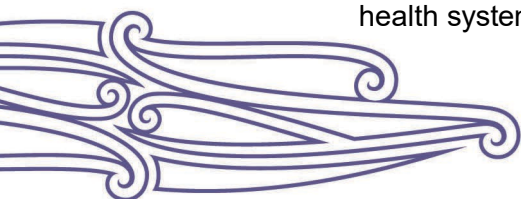
	knowledge
Te reo me ngā tikanga Māori – sustaining our Māori language and doing things the “right way”	We value and support the mana and use of te reo me ngā tikanga Māori throughout the work of Te Tāhū Hauora
Wairuatanga / Spirituality – the belief in spiritual existence alongside the physical world	We value the nourishing and nurturing of Te Tāhū Hauora spiritual connectedness through the practice of karakia, mihimihi and wānanga
Whakawhanaungatanga / Relationships – the view that we are part of a larger collective	We support and will enable Te Tāhū Hauora to maintain its own sense of belonging and ownership through its connectedness to the wider health system. We will continue to acknowledge the centrality of whānau to Māori communities and individuals when considering policy or programs.

Tuatoru: Purpose

4. The purpose Te Kāhui Piringa is to partner with the Board and Chief Executive to provide advice, guidance and direction on strategic issues, priorities and some operational matters regarding Te Tiriti o Waitangi enactment. This will be achieved through the quality and safety work of Te Tāhū Hauora across the health system. Te Kāhui Piringa brings Māori worldview knowledge and advice to Te Tāhū Hauora and perspectives of Māori consumers, whānau, hapū, and iwi to improve the quality and safety of the health system to better meet the needs of Māori.

Tuawha: Role & Responsibilities

5. Te Kāhui Piringa will support Te Tāhū Hauora through the provision of advice, guidance and direction on strategic intent and work programme to influence, involve and reach Māori health consumers, whānau, hapū and iwi. It will do this by:
 - 5.1. proactively recognising Te Tiriti enactment and Māori worldviews in the design and implementation of quality improvement initiatives;
 - 5.2. reviewing Board papers, out of cycle, that have strategic implications to improve Māori health outcomes;
 - 5.3. identifying key quality and safety issues that impact on the delivery of quality and safety for Māori consumers, whānau, hapū and iwi;
 - 5.4. ensuring the voice of Māori consumers, whānau, hapū and iwi are involved to inform and influence health quality and safety improvements across the health system;



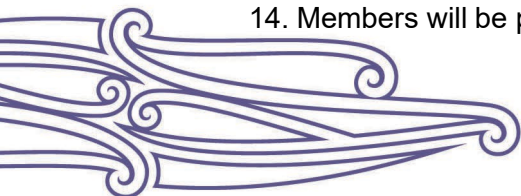
- 5.5. advising on qualitative and quantitative methods for measuring and monitor health quality and safety for Māori;
- 5.6. consider Whakamaua: The Māori Health Action Plan within Te Tāhū Hauora work to improve the quality of the Health System;
- 5.7. engaging and working with clinical advisory groups and international groups as requested by the Board or Chief Executive, and as time allows;
- 5.8. engaging with their own networks of kuia and kaumātua, community leaders, clinicians, advisers, researchers and specialists on Te Tāhū Hauora activities and interests as requested by the Board or Chief Executive; and
- 5.9. partnering with the Board and Chief Executive in building and sustaining Māori Crown relations.

Tuarima: Accountability

6. Te Kāhui Piringa is a partner to the Board.
7. The Board may specifically delegate to Te Kāhui Piringa the authority to make decisions and take actions on its behalf in relation to certain matters.
8. Any recommendations or decisions of Te Kāhui Piringa will be brought to the Board through the Chair of Te Kāhui Piringa and ratified by the Board accordingly (unless authority has already been delegated to Te Kāhui Piringa).
9. Te Kāhui Piringa may only give advice or release information to other parties under authority of the Board or Chief Executive.
10. Meetings should comply with the same statutory and best practice requirements that apply to Board meetings.

Tuaono: Membership

11. The Board of Te Tāhū Hauora will appoint the Chairperson of Te Kāhui Piringa.
12. Te Kāhui Piringa consists of eight Māori health sector experts who are networked, known, respected and knowledgeable about issues and priorities for whānau, hāpu and Iwi Māori in regard to advancing Māori health and achieving health equity.
 - 12.1. Up to two other members may be co-opted onto Te Kāhui Piringa from time to time.
13. Members will have a recognised range of skills and knowledge in health, in particular Māori health issues across a range of areas.
14. Members will be people who are acknowledged by their peers as having the ability

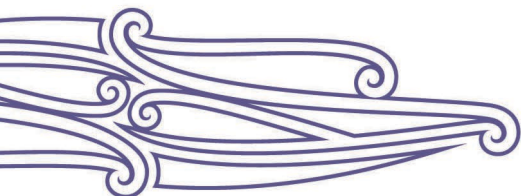


to represent Māori issues to Te Tāhū Hauora and to assist Te Tāhū Hauora in its deliberations and commitment to addressing these issues.

15. Members will come from a range of backgrounds (e.g. the private and public sector, central, regional and district health agencies or equivalent agencies, aged care, primary care, disability, social services etc) and will have knowledge of the health sector through engagement with central, regional and local agencies.
16. One of the membership seats will be reserved specifically for a Māori consumer and/or whānau representation.
17. One of the membership seats will be reserved for Mortality Review Committee representation.
18. Te Tāhū Hauora Chief Executive, in consultation with the Chair of Te Kāhui Piringa, the Executive Leadership Team and / or other advisors as required, shall appoint members to Te Kāhui Piringa Māori.
19. Membership of Te Kāhui Piringa Māori will be reviewed every four years and membership on Te Kāhui Piringa will not exceed two election cycles (unless agreed by the Board).

Tuawhitu: Fees and allowances

20. Members of Te Kāhui Piringa who are employed by a New Zealand public sector organisation including public service departments, state-owned enterprises, or crown entities are not entitled to claim fees for meeting attendance.
21. Attendance fees may be claimed by members not included in clause 20 above.
22. The level of attendance fees will be set in accordance with the State Services Commission's framework for fees for statutory bodies (2006) and the Cabinet Office circular CO (09).
23. In addition to the daily rate for meetings, there will be a half day's preparation fee. The Chair will be entitled to an allowance of two extra days per month to cover additional work undertaken.
24. Where Board papers are reviewed out of cycle (and up to five times a year according to the Board meeting cycle) Te Kāhui Piringa members will be entitled to an additional half day preparation fee per (Board) meeting.
25. The attendance fee for meetings and teleconferences is calculated on a pro rata basis (the hourly rate will be calculated at one seventh of the daily rate).
26. Actual and reasonable travel and accommodation expenses of all members of Te Kāhui Piringa will be met by Te Tāhū Hauora.



Tuawaru: Quorum

27. If the total number of members of Te Kāhui Piringa is an even number, half that number; but if the total number of members is an odd number, a majority of the members.
28. Te Kāhui Piringa will meet up to five times a year and as required on specific issues.

Tuaiwa: Reporting

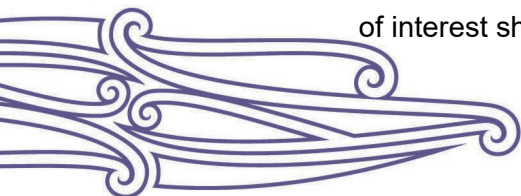
29. The Chair of Te Kāhui Piringa will attend all parts of all Board meetings, as their availability allows.
30. Te Kāhui Piringa will regularly, through the Te Kāhui Piringa Chair, report to the Board on its activities during the year.
31. Te Kāhui Piringa may, at any time, report to the Board or Chief Executive on any other matter it deems of sufficient importance. This may be written or via the Te Kāhui Piringa Chair through attendance at Board meetings.

Tekau: Secretariat Support

32. The Commission will provide secretariat support to Te Kāhui Piringa through the Māori Health and Consumer team.
33. This will include ensuring the agenda and supporting papers are circulated, minutes are recorded, and additional information and/or context is available to enable meaningful review, input and discussion.
34. Should additional support be required to carry out its functions, this will be agreed with the Chief Executive.

Tekau mā tahi: Conflicts of interest

35. Te Tāhū Hauora will maintain a Conflicts of Interest register to be reviewed before each meeting. Te Kāhui Piringa members will keep the register updated and declare any conflicts of interest that would preclude them from any discussions held at the meetings or any changes that would preclude them being members of Te Kāhui Piringa.
 - 35.1. Members must declare any conflicts of interest at the start of each meeting or before discussion of the relevant agenda item or topic. Details of any conflicts of interest should be appropriately recorded in the minutes.



35.2. Where any member is deemed to have a real, or perceived, conflict of interest at a meeting, it may be appropriate that they are excused from deliberations on the issue where the conflict of interest exists.

Tekau mā rua: Review

36. At least once every three years, the Board and the Chair of Te Kāhui Piringa will jointly review the Terms of Reference.

37. The next review will be in October 2025.

