

# Start-of-list briefing

1

## Introductions

Ensure all team members are present and have introduced themselves

Indicate that debriefing will take place at the end of the list

2

## List outline

**Provide an overview of:**

- The cases on the list
- Anticipated duration
- Any changes or modifications to list
- Any uncertainties, and identify ways of updating information during the day
- Any other patient information not already noted on the list/notes

3

## Case events

**Review the details for each case:**

- Patient name
- Planned procedure
- Estimated duration

**Surgical plan:**

- Key points and any specific requirements not already identified
- Blood loss risk
- Potential difficulties and contingency plans
- Confirm specific equipment requirements

**Anaesthetic plan:**

- Type of anaesthetic
- Any issues or concerns
- Difficult airway or aspiration risk

**Repeat Step 3 for every case**

4

## Staffing & questions

Confirm everyone is clear on their roles and responsibilities

Ask team if they have any questions or concerns