

## Safe Surgery NZ Observational Auditing

### Training Tool

Video Viewing Number	
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Event:

<b>Sign In</b>
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Rating (please circle the rating)

1	2	3	4	5	6	7
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**Poor team engagement (score = 1)**

Poor engagement from the team. No meaningful engagement during the Sign In and the absolute minimum of acknowledgement to the leader.

**Average team engagement (score = 4)**

Perfunctory engagement by the team: general sense that people were only partly engaged during the Sign In. Although there was some response to the leader, anaesthetist and technician were, for example, busy with other activities.

**Excellent team engagement (score = 7)**

Excellent engagement by the team. All team members stop what they are doing and participate in the Sign In process. Team members show intent to engage, maintaining eye contact and engaging with the leader (and other team members).

**1. UNSUPPORTIVE**

Anaesthetist says something like “How long is this going to take?”

“I need to get on with some real work.”

**ENGAGEMENT**

A key member is absent from the room Sign In (eg, the anaesthetist).

Anaesthetist and/or nurse continue doing their work, attempting to multi-task.

Any person on the room conducting conversations, speaking on the telephone, hooking up equipment, and so on instead of concentrating on the sign-in.

**7. SUPPORTIVE**

Anaesthetist says something like “Thank you Jane (Checklist reader). Can everyone pay attention please? This is important”.

**ENGAGEMENT**

All team members stop other activities and concentrate on the Checklist.

Surgeon, if present, participates at least by listening and by supportive body language.

Patient, if not too sedated, has process explained and is invited to confirm key points.

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#### Time Out

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1	2	3	4	5	6	7
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#### Poor team engagement (score = 1)

Poor engagement from the team. No meaningful engagement during the Time Out and the absolute minimum of acknowledgement to the leader.

#### Average team engagement (score = 4)

Perfunctory engagement by the team: general sense that people were only partly engaged during the Time Out. Although there was some response to the leader, anaesthetist and technician were, for example, busy with other activities.

#### Excellent team engagement (score = 7)

Excellent engagement by the team. All team members stop what they are doing and participate in the briefing process. Team members show intent to engage, maintaining eye contact and engaging with the leader (and other team members).

#### 1. UNSUPPORTIVE

Someone says something like "This is a waste of time."

#### ENGAGEMENT

Key members talk on the phone or to each other during Time Out.

The surgeon says something like "Let's get on with the checklist," but then carries on while it is being administered.

Key members continue with tasks during the Checklist, attempting to multi-task.

The registrar occupies self with other activities instead of paying attention.

#### 7. SUPPORTIVE

Surgeon or anaesthetist says something like "Thank you, Jane [to checklist reader]. Could everyone pay attention please? This is important."

#### ENGAGEMENT

All team members stop other activities and concentrate on the Checklist.

Someone asks a question about something that he or she did not understand.

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### Sign Out

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#### Poor team engagement (score = 1)

Poor engagement from the team. No meaningful engagement during the Sign Out and the absolute minimum of acknowledgement to the leader.

#### Average team engagement (score = 4)

Perfunctory engagement by the team: general sense that people were only partly engaged during the Sign Out. Although there was some response to the leader, anaesthetist and technician were, for example, busy with other activities.

#### Excellent team engagement (score = 7)

Excellent engagement by the team. All team members stop what they are doing and participate in the Sign Out process. Team members show intent to engage, maintaining eye contact and engaging with the briefing leader (and other team members).

#### 1. UNSUPPORTIVE

Surgeon has already left theatre.

Surgeon says "You guys take care of this" and walks out.

Scrub nurse continues to tidy instruments and ignores process.

Anaesthetist and/or nurse continue doing their work, attempting to multi-task.

#### 7. SUPPORTIVE

The surgeon says something like "I am going to let the resident close. Would it be OK to do the sign out now and then I can go and see the next patient while the rest of you finish off?"

#### ENGAGEMENT

All team members stop other activities and concentrate on the Checklist.

Scrub nurse stops all other activity and says something like "Are we all sure this patient's coags are okay? He still looks pretty wet to me."

Anyone asks a question about some aspect of the patient's care.